



North East School District Phased School Reopening Health and Safety Plan

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: North East School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning total reopening: August 17, 2020

The North East School District is adding a Yellow Phase to the Health and Safety Plan to include the following:

In the yellow phase all students in **grades k-5** will have the option to attend school every day in-person. They will learn in self-contained classrooms with a consistent cohort of peers. Students who do not wish to attend school every day in-person will have the choice to learn remotely via live-streaming or through the North East Cyber Academy. Students will maintain social distancing to the greatest extent possible and must wear masks if they are unable to consistently maintain six feet between them and other students or staff.

In the yellow phase students in **grade 6-12** will attend school in-person on an alternating A/B/A/B/A and A/B/A/B/B schedule. On the days when students are not learning in-person, they will participate via live-streaming. Students who are enrolled in the Erie County Technical School will attend the ECTS program everyday unless the ECTS enacts their alternative schedule. Students will be given the option to attend school everyday if it is required in their Individualized Education Program. Students who lack internet access at home, as well as students unable to be home alone, will also have the option to attend in person each day. Those students may be required to work in a monitored internet cafe live stream in the school building to enable social distancing. This alternating schedule will allow classroom attendance to be reduced, enabling greater spacing between students and staff.

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

1. **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
2. **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
3. **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)	Committee Assignment for Health & Safety Plan Development
Dr. Michele S. Hartzell	NESD Superintendent	Both (Plan Development and Response Team)	Co-Pandemic Coordinator
Dr. Steven Karns	NESD Administration	Both (Plan Development and Response Team)	Co-Pandemic Coordinator
Dr. Bill Renne	NESD Administration	Health & Safety Plan Development	Co-Chair - Academics/Scheduling
Mrs. Brianne Hodges	NESD Administration	Health & Safety Plan Development	Co-Chair - Behavioral Health Services/Special Education
Mr. Greg Beardsley	NESD Administration	Health & Safety Plan Development	Co-Chair - Behavioral Health Services/Special Education
Mr. Nate Otis	NESD Administration	Health & Safety Plan Development	Co-Chair - Technology
Mr. Tyler Wilson	NESD Technology Coordinator	Health & Safety Plan Development	Co-Chair - Technology
Mr. Brian Emick	NESD Administrator	Health & Safety Plan Development	Chair - Health and Safety: Athletics/Extra-Curriculars
Mr. Pat Fordyce	NESD Teacher/Athletic Director	Health & Safety Plan Development	Health and Safety: Athletics/Extra-Curriculars

Mr. Stephan DeGrosky	NESD Teacher	Health & Safety Plan Development	Health and Safety: Athletics/Extra-Curriculars
Mr. William Wingerter	NESD Maintenance Supervisor	Both (Plan Development and Response Team)	Co-Chair - Health and Safety: Maintenance/Facilities
Mrs. Karen Bergamasko	NESD Nurse	Both (Plan Development and Response Team)	Co-Chair – Health and Safety: Maintenance/Facilities
Mrs. Patty Schultz	NESD Transportation Coordinator	Health & Safety Plan Development	Chair - Transportation
Dr. Jennifer Ritter	NESD Administration	Both (Plan Development and Response Team)	Chair – Health and Safety: All/Childcare
Mrs. Kiersten Lawrence	NESD Nurse	Both (Plan Development and Response Team)	Health and Safety: All/Childcare
Mrs. Robin Hedlund	NESD Food Service	Health & Safety Plan Development	Chair – Food Service
Corporal Jeremy Markam	Sheriff's Department/SRO	Health & Safety Plan Development	Health and Safety

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type "same as Yellow" in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The custodial staff will take extra precautions prior to the start of school and throughout the school day to clean and disinfect the building, particularly with respect to common touchpoints (door handles, sink handles, light switches, phones, etc.) and student spaces. The same will be true for school buses. As per CDC recommendations, cleaning will occur at least daily and between use as much as possible. The teachers will be provided with disposable disinfectant wipes and spray to use in the classroom during the day at their discretion. That cleaning will be supplemented by the custodial staff, who will work to clean, sanitize, and disinfect student spaces and touch points. Those touchpoints should be cleaned at least twice a day by the custodial staff. Training of the teaching and administrative staff will be added to the Safe Schools portal and will be available to teachers during the professional development days prior to the start of the school year. Teachers and administrators will be expected to have those modules completed before students begin the school year. Once that training is completed, all staff will be expected to follow COVID-19 protocols and the guidance available from CDC.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	<p>Hand sanitizer will be available in each classroom for students and staff to use. Teachers will be given disposable wipes and spray to clean frequent touch points throughout the day. The custodial staff will also clean common touchpoints at least twice per day. Touchpoints include door handles, sink handles, light switches, phones, etc.</p> <p>Students will be encouraged to bring a water bottle to school each day. They will be able to fill those water bottles using water bottle filling stations. Drinking fountains that require touching to activate will be turned off.</p> <p>Bus Drivers will clean all seats and handrails after each morning run, afternoon run, and after each athletic trip using EPA-approved disinfectants.</p>		<p>Mr. William Wingerter, Facilities Supervisor</p> <p>Classroom teachers</p> <p>Transportation staff</p> <p>NESD Administration</p>	<p>NESD staff will complete online training during the professional development days at the start of the school year.</p> <p>Signage will be posted throughout the building that demonstrates proper cleaning procedures.</p>	Y

	Hallways will be marked to support the directional flow of traffic and remind students and staff about the importance of social distancing.			
Other cleaning, sanitizing, disinfecting, and ventilation practices	Currently, the airflow exchange rate in the buildings exceeds the recommended CDC guidelines but will be increased to promote as much fresh air flow as possible. The maintenance staff will adjust ventilation settings to maximize airflow in all spaces. Staff will be able to open their windows to increase outside airflow as needed.	Mr. William Wingerter, Facilities Supervisor		N

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

In addition to limiting the number of students in each classroom, desks will be arranged in rows facing the same direction. That arrangement will remain constant throughout the school day in all learning spaces. It is important that classroom teachers utilize seating charts and require students to only sit in their assigned seat. The use of seating charts will be particularly important if contact tracing is required. To the maximum extent possible, students in kindergarten through eighth-grade will remain with the same small group of students throughout the day. Teachers in those grades will rotate into each classroom to provide instruction or will teach in a self-contained classroom.

High School students will need to transition between classes due to the variety of course offerings and subsequent need to develop individual schedules. The use of communal spaces will be limited, particularly in the yellow phase. Students should follow social distancing protocols to the extent possible in the hallways, cafeteria, library, etc. Teachers are also encouraged to be flexible and to take their students outside, to the extent possible, to provide learning opportunities, while ensuring that social distancing practices are followed.

The district will teach and reinforce hygiene measures such as handwashing, covering coughs, and face coverings. Hygiene posters will be placed throughout the building (i.e. near restrooms, at entrances, etc.) to remind students and staff of CDC recommendations. Additionally, students and staff will be encouraged to disinfect their own learning spaces (including their Chromebooks) throughout the day using provided disposable cleaning supplies.

The district will provide hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.

Students who ride the bus will be required to sit in assigned seats, with no more than two students per seat in the yellow phase (may sit three to a seat with family). The number of students may be increased in the green phase to the extent feasible. All students will be required to wear a facemask while riding the bus.

Visitors and volunteers will be limited to the front office unless the individual is there to provide services based upon student needs. When appropriate, parents are encouraged to call the school to pick up their child and wait in the lobby.

A change in how parents pick up their children from the Davis Building and Intermediate School will be required. Parents will remain in their vehicles and the children will report to them with the assistance of staff. The details of this plan will be shared with stakeholders using the North East School District website, social media, and virtual trainings. An emphasis will be placed on ensuring that all staff have received training and information on social distancing and safety protocols during the summer. Students will be provided with information at the start of the school year.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Classrooms/learning spaces will be measured to establish maximum occupancy guidelines with social distancing enforced to the greatest extent possible.</p> <p>Students will be given an assigned seat that they must remain in throughout classroom instruction to the greatest extent possible. Seating charts will be important for the contact tracing process should a positive instance of infection occur. With teacher permission, students will be permitted to leave the classroom (while wearing a mask) to use the restroom.</p>	<p>Classrooms/learning spaces will be measured to establish maximum occupancy guidelines with social distancing enforced to the greatest extent possible.</p> <p>Students will be given an assigned seat that they must remain in throughout classroom instruction to the greatest extent possible. Seating charts will be important for the contact tracing process should a positive instance of infection occur. With teacher permission, students will be permitted to leave the classroom (while wearing a mask) to use the restroom.</p>	<p>Dr. Hartzell, Superintendent</p> <p>Dr. Karns, NEMS Co-Principal</p> <p>Building Administrators</p> <p>Classroom teachers</p>	<p>Maps to determine maximum occupancy recommendations to ensure safe distance in yellow and green phases</p> <p>Remove all non-essential items from classrooms. Unnecessary items will be stored in a rented storage unit on the campus.</p> <p>Teachers will need to be trained on best practices to instruct students while maintaining social distancing to the greatest extent possible.</p>	<p>N</p>
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings</p>	<p>Cafeterias and other congregate settings will be limited. To the extent possible, meals will be eaten in classrooms where social distancing is possible. Meals will be served on disposable trays using disposable silverware. Students will dispose of their trash in a classroom trash bag that will be picked up by the custodial staff.</p>		<p>Mrs. Robin Hedlund, Supervisor Food Service</p> <p>Mr. Tyler Wilson, Technology Coordinator</p>	<p>Survey for meals (Tyler Wilson)</p> <p>Food services personnel will need to be trained on the new process for breakfast and lunch.</p>	<p>N</p>

<p>such as classrooms</p>	<p>Staff may also take students outside to eat lunch, weather permitting. Students may eat in the cafeteria at 50% capacity in the green phase when possible.</p> <p>Markers will be placed on the floor in the cafeteria to support social distancing as they progress through the lunchline to purchase their meal. They will be expected to wear a mask as they go through the lunchline.</p> <p>Breakfast will be served in a grab-and-go style fashion with students eating breakfast in their classroom. Hallway breakfast will continue to be offered at the MS and HS.</p> <p>Self-serve bars will not be available (i.e. salad bar, taco bar, etc.). Pre-made grab-and-go salads will be available.</p> <p>Pin pads will not be used for transactions.</p> <p>Minor menu modifications to accommodate travel will be in place.</p> <p>Snacks will be available for purchase and pick up at the same time as lunch.</p>		<p>Students will need to be instructed prior to the start of school on how meals will be handled in both the yellow and green phases.</p>	
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Students and staff will be shown a video on proper hand washing, covering coughs, and proper use of face coverings at the start of the school year. That short video can be replayed for students as needed throughout the year.</p> <p>Students and staff will be expected to wash or sanitize their hands before and after eating, upon entry into the building, when moving between rooms, after using the restroom, and when removing masks.</p> <p>Parents will be encouraged to provide small bottles of hand sanitizer that can be kept on each student's desk. We are also recommending that K-5 students wear a lanyard with a carabiner to attach their mask to when not in use so that it does not touch contaminated surfaces.</p>	<p>Dr. Ritter, NESD Principal</p> <p>Mr. Wingerter, Maintenance Supervisor</p>	<p>Video on proper hygiene practices.</p> <p>Order 700 carabiners and lanyards, large and small bottles of hand sanitizer, disposable masks and face shields for staff, students in need, and substitutes.</p> <p>Additional plexiglass barriers for staff at risk.</p>	<p>Y</p>
<p>* Posting signs, in highly visible locations, that promote everyday</p>	<p>Signs will be created to post at various locations throughout each building (including but not limited to the entrance, grade-level learning spaces, and near bathrooms/water bottle stations) emphasizing good</p>	<p>Dr. Ritter, NESD Administrator</p>	<p>CDC Signage</p>	<p>N</p>

<p>protective measures, and how to stop the spread of germs</p>	<p>hygiene practices, how germs are spread, when to stay home if you're not feeling well, and symptoms of coronavirus.</p>	<p>Mr. Wingerter, Maintenance Supervisor</p>		
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>Non-essential visitors and volunteers will be limited to the front office.</p> <p>Presentations from individuals outside of the school must be facilitated via Google Meets when feasible. Any presenters required to come into the building must follow CDC guidelines and wear a mask.</p> <p>Visitors and volunteers will be limited to the front office unless the individual is there to provide services based upon student needs. When appropriate, parents are encouraged to call the school to pick up their child and wait in the lobby. They must follow CDC guidelines and wear a mask.</p>	<p>Building level administrative assistants</p>	<p>Parent communication related to new protocols when dropping off or picking up a child.</p>	<p>Y, Administrative assistants will need to be trained on these new protocols</p>
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Teachers will be encouraged to have students go outside for instructional and non-instructional time when the weather permits. While outside, it is important to maintain social distancing. Students should be restricted to Low and Moderate Risk activities as outlined below:</p> <p>Low Risk: Activities that can be done with social distancing or individually with no sharing of equipment or the ability to clean the equipment between uses by competitors.</p> <p>Moderate Risk: Activities that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports that use equipment that can't be cleaned between participants.</p> <p>Students should refrain from sharing clothing/towels. Clothing/towels should be washed after each practice, including pinnies.</p> <p>Athletic and physical education equipment that may be used by multiple individuals should be cleaned intermittently during activities and classes as deemed necessary.</p> <p>Hand Sanitizer should be used periodically as resources allow.</p> <p>Students must only use their own water bottles.</p>	<p>Building Administrators</p> <p>Mr. Bill Wingerter, Maintenance Supervisor</p> <p>Teachers</p>		<p>Y</p>

<p>Limiting the sharing of materials among students</p>	<p>Students should not share materials. Instead, students should have their supplies accessible. In grades K-8, students will store all materials in the classroom or carry them with them in a bookbag. In grades 9-12, students will keep their materials with them throughout the day. No students will use common storage areas (i.e. cubbies, lockers).</p> <p>Every student will have his or her own Chromebook. Those devices should not be shared between students. Students will also be encouraged to sanitize their device during the day and at home.</p>	<p>Building Level Administrators</p>	<p>Containers for storing student supplies.</p>	<p>Y</p>
<p>Staggering the use of communal spaces and hallways</p>	<p>Students will be permitted to use the restrooms as needed. The number of students in a restroom should not exceed five at one time in group restrooms. Students will note restroom occupancy and will wait until someone leaves the restroom before entering if five students are already in the restroom.</p> <p>To the greatest extent possible, students in grades K-8 will remain in one classroom with teachers rotating into the room to provide instruction. Arrival and dismissal will be staggered to prevent congregation in the hallways. Students will be instructed to report immediately outside and begin heading home.</p> <p>When students must be in the hallways they will be required to wear a mask and follow guidelines to ensure a smooth traffic pattern. Teachers will be encouraged to stagger class movement in the hallway in order to avoid unnecessary congestion.</p>	<p>NESD Administration Classroom teachers</p>		<p>N</p>
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>Bus occupancy will not exceed two students per seat except in instances when students reside in the same household. In those instances, students may be seated up to three students per seat.</p> <p>Students will be required to wear a mask at all times while riding on the bus in both the green and yellow phases.</p> <p>To the extent possible, buses will be loaded from the back to the front, and unloaded from the front to the back.</p> <p>Buses will have assigned seats that will assist with contact tracing if needed.</p> <p>Drivers will be required to sanitize between runs.</p> <p>No bus passes will be permitted other than joint custody or before/after school care.</p>	<p>Patty Schultz Transportation Supervisor Cheryl Orton Transportation Secretary/Bus Driver</p>	<p>PPE- face shields, gloves, extra youth and adult masks for students</p> <p>Sanitizing Bottles with a continuous spray for quicker/better coverage during bus routes</p>	<p>Covid-19 related Safe Schools trainings</p>

	The annual bus letter will provide information on COVID practices and rules.				
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>To the greatest extent possible, students in grade K-8 who are in school will learn in cohorts. Teachers will rotate into the classroom to provide instruction so as to limit the number of student transitions when feasible. This is to help easily identify students for the purpose of contact tracing.</p> <p>Class size will be limited to 25 students and social distancing will be utilized to the greatest extent possible in all classrooms across the district.</p>		NESD Administration		N
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<p>Parents will stay in their cars to pick up their children.</p> <p>Davis and Intermediate staff will assist students leaving the building and entering their cars in the pool parking lot.</p>	<p>Parents will check for symptoms and will report any contact with COVID positive individuals.</p> <p>Davis and Intermediate staff will assist students leaving the building and entering their cars in the pool parking lot.</p>	<p>Dr. Ritter, Principal</p> <p>Patty Schultz, Transportation Supervisor</p> <p>Administrative Team</p> <p>CMA Childcare</p>	Parent / Child ID signs created by office staff, walkie talkies, gloves for opening doors of cars.	N
Other social distancing and safety practices					

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where will the monitoring take place?
- When and how frequently will the monitoring take place?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19? What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Students and staff who do not feel well or who have an elevated temperature should stay home. Parents should ensure that their child is healthy and not exhibiting any COVID-19 symptoms before sending him or her to school. Every student and staff member will have their temperature taken using a scanner at the start of the school day. The administration in each school will develop procedures for students to enter the building at various locations based on grade-levels and temperature scanners to expedite this process. Any students or staff members experiencing or exhibiting any adverse health symptoms specific to COVID-19 (fever, dry cough, loss of taste and smell, shortness of breath) will be instructed to report directly to the school nurse, who will be responsible for assessing the individual. These individuals may need to be separated from other students and staff based on CDC guidelines and Erie County Department of Health protocols. A location for that separation, outside of the nurse's office, will be established in each building. All individuals that need help with injury or medication will report straight to the nurse's office. The elementary room will be the room across from the nurse's suite. In the middle school, the room will be a partitioned space outside of the main office. In the high school, students suspected of viral illness will enter through the nurse's office door. All other students for injury or medication should enter through the guidance office doors. Returning to school will be based on the following recommendations from the CDC and in compliance with the Erie County Health Department:

- If you have COVID-19 you must stay home for at least ten days after onset of symptoms and be fever free (without a fever reducer) for 72 hours. Once those requirements are met, the individual may return to school.
- If someone you have had close contact with (within 6 feet for 15+ minutes) or a household member has COVID-19, you must quarantine at home. If you get sick, you must follow the guidelines listed previously.
- If an individual is sent home from school with COVID symptoms, the student must have a health care provider sign a Release for Re-Entry to School form prior to returning to school.

Decisions about the return to school of anyone who has had COVID-19 or was exposed to someone with COVID-19 will be made by the Pandemic Crisis Response Team and in consultation with the Erie County Department of Health recommendations and protocols. The district cannot release

the name of a student or staff member who has been exposed, asked to self-quarantine, or who contracts COVID-19. Contact tracing protocols will be followed. Communication with stakeholders, while adhering to HIPAA guidelines, will be essential to maintaining trust and ensuring that families feel safe in sending their children to school. Any time the Pennsylvania Department of Health notifies the school of a confirmed case of COVID-19 of a student or staff member, the district will follow the Erie County Health Department and CDC guidelines and protocols.

The parents of students and staff members are encouraged to self-report a positive test or exposure to COVID-19 within the past 14 days.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Students and staff who do not feel well or who have an elevated temperature should stay home. Parents should ensure that their child is healthy and not exhibiting any COVID-19 symptoms before sending him or her to school. Every student and staff member will have their temperature taken using a scanner at the start of the school day. Anyone with a temperature reading above 100.4 will be directed to the nurse who will take a secondary reading of the individual's temperature and then make a determination about appropriate next steps.</p> <p>COVID separation rooms will be located: Davis/Intermediate: Across from nurse's suite. Middle: Front lobby space High: Extra room in nurse's suite</p> <p>If the room is used and it has been determined that an individual was positive or exposed to COVID-19, the space must be left for 24 hours before it can be cleaned, disinfected, and reused.</p>		<p>Administrative Team Nurses Staff Families</p>	<p>Temperature scanners, Thermometers</p> <p>Extra cots and chairs and curtain dividers for COVID room patients.</p>	<p>Y</p>
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Students who present to the nurse with symptoms of COVID-19 (fever, cough, shortness of breath, loss of taste and smell, muscle or body aches, etc.) should be isolated in a room within each building designated by the Pandemic Crisis Response Team. Those students should go home or to a healthcare facility. Parents will need to have a plan for pick-up if they are not available.</p> <p>Staff members and adult visitors who present with symptoms of COVID-19 should be sent home. If the severity warrants going to a healthcare facility, that individual should be isolated until transportation is available.</p> <p>COVID separation rooms will be located: Davis/Intermediate: Across from nurse's suite. Middle: Front lobby space</p>		<p>Dr. Hartzell, Superintendent</p> <p>Administrative Team</p> <p>Nurses</p> <p>Department of Health</p> <p>Health Care Providers</p>	<p>Plexiglass barriers</p>	<p>Y</p>

	<p>High: Extra room in nurse's suite</p> <p>Contact tracing will be required in accordance with Erie County Department of Health guidelines in order to determine if others may have been exposed. Those individuals would need to be notified, and/or quarantined and monitored for symptoms</p> <p>If the room is used and it has been determined that an individual was positive or exposed to COVID-19, the space must be left for 24 hours before it can be cleaned, disinfected, and reused.</p>			
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Students or staff should have medical clearance from their physician or the Erie County Department of Health in order to return to school.</p> <p>According to the CDC, if someone has COVID-19 he or she must stay home for at least ten days after onset of symptoms and be fever free (without a fever reducer) for 72 hours. Once those requirements are met, the individual may return to school.</p> <p>The return of students and staff who have been isolated due to contact tracing or being required to self-quarantine due to close contact (within six feet for more than fifteen minutes) with someone testing positive for COVID-19, will be based on CDC guidelines.</p> <p>According to the CDC, if someone you have had close contact with (within six feet for more than fifteen minutes) or a household member tests positive for COVID-19, you must quarantine at home. Those individuals will be notified by the Erie County Department of Health. If you get sick, you must follow the guidelines listed previously..</p>	<p>Dr. Hartzell, Superintendent</p> <p>Dr. Karns, NEMS Co-Principal</p> <p>Pandemic Crisis Response Team</p>		Y
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>Updates will be posted to the District Website.</p> <p>Notification to families will be done through the Sapphire notification system via text, all-call, and e-mail.</p>	Superintendent	N/A	N
<p>Other monitoring and screening practices</p>				

Other Considerations for Students and Staff

Key Questions

- How will you determine which staff are willing/able to return? How will you accommodate staff who are unable or uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you address staff who are ill, or who have family members who have become ill?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as support for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

A letter will be sent to staff in consultation with the North East School District solicitor, once this plan has been approved by the board of directors. Included in the letter will be questions about whether the employee is able to return consistent with the Americans with Disabilities Act and other applicable federal and state privacy laws. The district will adhere to state and federal employment laws and extended leave allowances. Employees with concerns will meet with Dr. Michele Hartzell, Superintendent of North East School District, on an individual basis.

Staff and parent surveys were previously conducted to learn about their experiences with online learning during the shutdown and to determine their thoughts about the reopening of schools. Another survey will be sent once this plan has been approved and shared with stakeholders to determine specific numbers of students who will report to school in the fall, ride the bus, request an online option, play sports, etc. That information will help solidify plans based on whether Erie County is in the red, yellow, or green phase in August.

Staff who do return will be encouraged to wear masks at all times. They will be required to wear masks when physical distancing is unable to be maintained.

Students are also encouraged to wear a mask at all times. Students must wear masks while riding the bus, when they enter the building, in common spaces including hallways, and any time they are unable to maintain social distancing of six feet from other individuals. Once a student is seated at his or her desk, wearing masks will be optional as long as they are not within six feet of another student or teacher. If a teacher approaches a student's desk, it is required that both the student and the teacher put on their mask. Staff and students will be encouraged to stay home any time they are feeling ill or if someone in their household has been diagnosed with COVID-19 or has been asked to self-quarantine by the Erie County Health Department.

Students in the district will have access to a mental health counselor/social worker as needed. At the elementary level, the emotional support teacher will be able to provide intensive behavioral support services to students with identified disabilities related to behavior and mental health.

Students at too high of a risk and/or sick will have the opportunity to receive instruction virtually and technology will be provided if necessary. Protocols for individuals at high risk may be adjusted or implemented on an individualized basis, taking into account the specific needs of that individual in order to provide additional supports and services as needed.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>Teachers working in close proximity with high risk students will be provided PPE including gloves, face masks, and/or face shields. Additional PPE will also be provided to teachers and staff that have students who may require physical restraint and/or bathrooming supports.</p> <p>Classrooms with high risk staff or students will follow additional protocol to increase the number of times students/teachers use hand sanitizer and sanitize touch points.</p> <p>Seating arrangements within classrooms will remove group tables, with students sitting in desks all facing the same direction. When teachers need to provide individualized instruction, they will move to the student's seat instead of the student coming to a group table.</p> <p>Student materials (pencils, erasers, stress balls, sensory toys, etc.) will be kept in containers assigned to individual students. After use, these items will be disinfected.</p>	<p>Teachers working in close proximity with high risk students will be provided PPE including gloves, face masks, and/or face shields. Additional PPE will also be provided to teachers and staff that have students who may require physical restraint and/or bathrooming supports.</p> <p>Classrooms with high risk staff or students will be provided additional hand sanitizer and use will be encouraged.</p> <p>Small group instruction will be limited to 2-3 students and the teacher, with a plexiglass divider between. Tables used for small group instruction will be sanitized after use. Teachers may still choose to work with high risk students one-on-one to avoid exposing them to small groups.</p> <p>Student materials (pencils, erasers, stress balls, sensory toys, etc.) will be kept in containers assigned to individual students. After use, these items will be disinfected.</p>	<p>Brianne Hodges - Special Education Supervisor</p> <p>Greg Beardsley - Middle School Principal</p>	<p>Gloves Plastic face shields and/or masks Protective gowns</p> <p>Hand sanitizer Touch point sanitizer</p> <p>Plexiglass dividers</p> <p>Individual cases for student items Disinfectant</p>	<p>Y</p>

	<p>Outside services that come in to work with students will be encouraged to meet with students virtually whenever possible. Students will be provided with a confidential space within the school building to participate in this meeting. In cases where outside professionals must meet with the student face-to-face, those individuals will be provided the district's guidelines on safety and will be expected to abide by those guidelines.</p> <p>Parents will be encouraged to participate in meetings (conferences, IEP, evaluations) virtually. When meetings cannot be conducted virtually, space will be provided so that meeting attendees can maintain a 6 foot distance between participants. Parents and other attendees will be provided guidelines on safety procedures and will be expected to follow those guidelines.</p> <p>Students with significant needs will be provided visual cues for distancing (ex: squares on the floor) as well as visual schedules to help when navigating the building when one-way hallway use is in effect.</p> <p>Teachers of students with high risk conditions will be provided with training on those conditions and what to look for to indicate a problem.</p> <p>IEP/504 accommodations related to pre-existing conditions will be</p>	<p>Outside services will be briefed on district safety procedures and will be expected to follow those guidelines.</p> <p>Parents will be given the option to participate in meetings virtually. If not virtual, meetings will be held in spaces that allow for social distancing. Parents will also be provided a briefing on the district's expectations for masks and sanitation and will be asked to follow those procedures and protocols.</p> <p>Students with significant needs will be provided visual cues for distancing (ex: squares on the floor) as well as visual schedules to help when navigating the building when one-way hallway use is in effect.</p> <p>Teachers of students with high risk conditions will be provided with training on those conditions and what to look for to indicate a problem.</p> <p>IEP/504 accommodations related to pre-existing conditions will be provided to all staff that encounter the student.</p> <p>Special education staff will be provided additional training on cleaning touch points and will be provided sanitizer to use at a set schedule throughout the day.</p> <p>Frequent temperature checks (beyond the beginning of the day)</p>		<p>Handout on district policy</p> <p>Handout on district policy Virtual meeting capability</p> <p>Visual schedules/cues</p> <p>Condition-specific information/training</p> <p>Student/condition specific information</p>	<p>Y</p>
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	<p>provided to all staff that encounter the student.</p> <p>Special education staff will be provided additional training on cleaning touch points and will be provided sanitizer to use at a set schedule throughout the day.</p> <p>Thermometers will be provided to classrooms of high risk students for more frequent temperature checks.</p> <p>Special instruction materials (ie, social stories) on hand washing, social distancing, and additional preventative strategies will be provided to special education classrooms for frequent review and practice. These materials will also be provided to the students' families for review at home.</p> <p>Plexiglass dividers will be provided whenever one-on-one, close contact interaction with the students is necessary.</p> <p>Students at high risk will be provided the opportunity to receive instruction virtually if parents/medical professionals do not feel that coming to school in person is in the best interest of the student.</p>	<p>may be instituted if it is suspected that a student/teacher has been in close contact with someone who is sick.</p> <p>Special instruction materials (ie, social stories) on hand washing, social distancing, and additional preventative strategies will be provided to special education classrooms for frequent review and practice. These materials will also be provided to the students' families for review at home.</p> <p>Plexiglass dividers will be provided whenever one-on-one, close contact interaction with the high risk students is necessary.</p> <p>Students at high risk will be provided the opportunity to receive instruction virtually if parents/medical professionals do not feel that coming to school is in the best interest of the student.</p> <p>The district will provide remote/distance learning opportunities for the vulnerable student population in consultation with parents and public health officials.</p>		<p>Sanitizer</p> <p>Thermometers</p> <p>Social stories</p> <p>Plexiglass dividers</p> <p>Technology if unavailable</p>	
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>Staff will be encouraged to wear masks at all times. Staff will be required to wear a mask when they enter or exit the building, in common areas such as hallways, and any time they are unable to maintain a social distance six feet between themselves and another individual. Masks will be available in the front office for anyone who needs one.</p>		<p>Dr. Hartzell, Superintendent</p> <p>Dr. Karns, NEMS Co-Principal</p>	<p>Additional face masks for individuals who may forget or not have access to them.</p>	<p>Y</p>

	Staff will be encouraged to have a supply of five masks, one for each day of the week, that they wash before reusing.			
* Use of face coverings (masks or face shields) by older students (as appropriate)	Students in all grades will be encouraged to wear a mask at all times. Students in all grades will be required to wear a mask when they ride the bus, enter and exit the building, in common areas, and any time they are unable to maintain a social distance of six feet between themselves and another individual.	Dr. Hartzell, Superintendent NESD Administration	Additional face masks for individuals who may forget or not have access to them.	N
Unique safety protocols for students with complex needs or other vulnerable individuals	Teachers working with deaf/hard of hearing students will be provided masks or face shields that allow the student to still lip read and will be strongly encouraged to wear these when working with D/HH students. Teachers and/or staff involved with bathrooming or diapering needs will be provided a designated bathroom and PPE. The bathrooms will be disinfected on a more frequent schedule. Additional unique safety protocols for students with complex needs will be developed based on individual student needs.	Mrs. Brianne Hodges, Director of Special Education NESD Administration	Face shields/see through masks PPE Disinfectant	N

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning, sanitizing, disinfecting, and ventilating learning spaces	NESD Staff	Mr. Bill Wingerter	Safe Schools Portal	CDC Resources	June 2020	
Managing Stress and Anxiety -Coronavirus	NESD Staff	District Office	Safe Schools Portal	CDC Video Resource	June 2020	
Temperature Scans	NESD Staff	Tyler Wilson/Mrs. Bergamasco/Mrs. Lawrence	Opening Professional Learning	Manufacturer Instructions	August 2020	
Guidelines for Making/Wearing Mask	NESD Staff	District Office	Safe Schools Portal	CDC Video Resource	June 2020	
School Building Access	NESD Administrative Assistants	NESD Administration	Face-to-Face	Safety Plan Presentation	August 2020	
Teaching During a Pandemic	NESD Staff	NESD Administration	Face-to-Face	Safety Plan Presentation	August 2020	

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Reopening Plan Overview	School Community	Dr. Michele Hartzell, Superintendent	School Board Meeting Presentation	June 25, 2020	June 25, 2020
Parent Letter - Preliminary Reopening Plan Introduction	School Community	Dr. Michele Hartzell, Superintendent	Parent Letter, email, Sapphire Information System	July 2020	

Health and Safety Plan Summary: North East School District

Anticipated Launch Date: June 25, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>The custodial staff will take extra precautions prior to the start of school and throughout the school day to clean and disinfect the building, particularly with respect to common touchpoints (door handles, sink handles, light switches, phones, etc.) and student spaces. The same will be true for school buses. As per CDC recommendations, cleaning will occur at least daily and between use as much as possible.</p> <p>The teachers will be provided with disposable disinfectant wipes and spray to use in the classroom during the day at their discretion. That cleaning will be supplemented by the custodial staff, who will work to clean, sanitize, and disinfect student spaces and touch points. Those touchpoints should be cleaned at least twice a day by the custodial staff. Training of the teaching and administrative staff will be added to the Safe Schools portal and will be available to teachers during the professional development days prior to the start of the school year. Teachers and administrators will be expected to have those modules completed before students begin the school year. Once that training is completed, all staff will be expected to follow COVID-19 protocols and the guidance available from CDC.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for maximum separation among students and staff throughout the day, to the extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports, PIAA Guidelines, and the district Athletic Plan for recess and physical education classes 	<p>In addition to limiting the number of students in each classroom, desks will be arranged in rows facing the same direction. That arrangement will remain constant throughout the school day in all learning spaces. It is important that classroom teachers utilize seating charts and require students to only sit in their assigned seat. The use of seating charts will be particularly important if contact tracing is required. To the maximum extent possible, students in kindergarten through eighth-grade will remain with the same group of students throughout the day. Teachers in those grades will rotate into each classroom to provide instruction.</p> <p>High School students will need to transition between classes due to the variety of course offerings and subsequent need to develop individual schedules. The use of communal spaces will be limited, particularly in the yellow phase. Students should follow social distancing protocols to the extent possible in the hallways, cafeteria, library, etc. Teachers are also encouraged to be flexible and to take their students outside, to the extent possible, to provide learning opportunities, while ensuring that social distancing practices are followed.</p>
Limiting the sharing of materials among students	
Staggering the use of communal spaces and hallways	
Adjusting transportation schedules to create social distance between students to the extent possible	
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>The staff will teach and reinforce hygiene measures such as handwashing, covering coughs, and face coverings. Hygiene posters will be placed throughout the building (i.e. near restrooms, at entrances, etc.) to remind students and staff of CDC recommendations. Additionally, students and staff will be encouraged to disinfect their own learning spaces (including their Chromebooks) throughout the day using provided disposable cleaning supplies.</p>
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<p>The district will provide hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.</p>
	<p>Students who ride the bus will be required to sit in assigned seats, with no more than two students per seat in the yellow phase (may sit three to a seat with family). The number of students may be</p>

	<p>increased in the green phase to the extent feasible. All students will be required to wear a facemask while riding the bus.</p> <p>Visitors and volunteers will be limited to the front office unless the individual is there to provide services based upon student needs. When appropriate, parents are encouraged to call the school to pick up their child and wait in the lobby.</p> <p>A change in how parents pick up their children from the Davis Building and Intermediate School will be required. Parents will remain in their vehicles and the children will report to them with the assistance of staff. The details of this plan will be shared with stakeholders using the North East School District website, social media, and virtual trainings. An emphasis will be placed on ensuring that all staff have received training and information on social distancing and safety protocols during the summer. Students will be provided with information at the start of the school year.</p>
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Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Students and staff who do not feel well or who have an elevated temperature should stay home. Parents should ensure that their child is healthy and not exhibiting any COVID-19 symptoms before sending him or her to school. Every student and staff member will have their temperature taken using a scanner at the start of the school day.</p> <p>The administration in each school will develop procedures for students to enter the building at various locations based on grade-levels location of scanners.</p> <p>Any students or staff member experiencing or exhibiting any adverse health symptoms will be instructed to report directly to the school nurse, who will be responsible for assessing the individual.</p> <p>Any child or staff member with COVID-19 symptoms (fever, dry cough, shortness of breath, loss of taste and smell etc.) should stay at home. If they exhibit symptoms after coming to school, they must report to the nurse at each building's designated location. A location</p>

for separation, outside of the nurse's office will be established in each building.

School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.

Returning to school will be based on the following recommendations from the CDC and in compliance with the Erie County Health Department:

- If you have COVID-19 you must stay home for at least ten days after onset of symptoms and be fever free (without a fever reducer) for 72 hours. Once those requirements are met, the individual may return to school.
- If someone you have had close contact with (within 6 feet for 15+ minutes) or a household member has COVID-19, you must quarantine at home. If you get sick, you must follow the guidelines listed previously.
- If an individual is sent home from school with COVID symptoms, the student must have a health care provider sign a Release for Re-Entry to School form prior to returning to school.

Decisions about the return to school of anyone who has had COVID-19 or was exposed to someone with COVID-19 will be made by the Pandemic Crisis Response Team and in consultation with the Erie County Health Department.

Communication with stakeholders, while still adhering to HIPAA guidelines, will be essential to maintaining trust and ensuring that families feel safe sending their children to school.

Any time the Pennsylvania Department of Health notifies the school of a confirmed case of COVID-19 of a student or staff member, the district will follow the Erie County Health Department and CDC guidelines.

The district will follow the Erie County Health Department's recommendations for quarantine based on contact tracing protocols.

	<p>The parents of students and staff members are encouraged to self-report a positive test or exposure to COVID-19 within the past 14 days.</p> <p>https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html</p>
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Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>CDC People Who Need to Take Extra Precautions</p> <p>Staff who do return will be encouraged to wear masks at all times. They will be required to wear masks when physical distancing of six feet is unable to be maintained.</p> <p>Students are also encouraged to wear a mask at all times. Students must wear masks while riding the bus, when they enter the building, in common spaces, and any time they are unable to maintain social distancing from other individuals. Once a student is seated at his or her desk and able to maintain social distancing of six feet, wearing masks will be optional. If a teacher approaches a student's desk, it is required that both the student and the teacher put on their mask.</p> <p>Information will be provided to staff, students, and families on proper use, removal, and washing of cloth face coverings.</p> <p>Any procedures regarding face coverings should be sensitive to the needs of students and staff with medical issues that make the wearing of face coverings inadvisable.</p>

Health and Safety Plan Governing Body Affirmation Statement

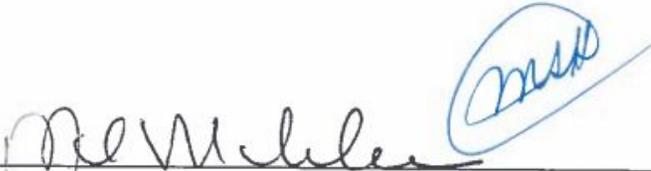
The Board of Directors for **North East School District** reviewed and approved the Phased School Reopening Health and Safety Plan on June 25, 2020. Revisions Approved August 3, 2020.

The plan was approved by a vote of:

9 Yes
0 No

Affirmed on: June 25, 2020

By:



(Signature of Board President)

Nicholas C. Masilia

(Print Name of Board President)

NESD REOPENING COMMITTEE MEMBERS

Individual(s)	Stakeholder Group Represented	Committee Assignment for Health & Safety Plan Development
Ms. Karen Bergamasco	NESD Nurse	Health & Safety/All/Childcare
Dr. Jane Blystone	Board Member	Academics/ Scheduling
Mrs. Brenda Duda	NESD Staff	Food Services/Cafeteria
Ms. Rachel Evans	NESD Teacher	Athletics/Extra-Curricular
Mr. Kevin Fisher	Parent	Maintenance/Custodial/ Facilities
Mrs. Laura Fordyce	NESD Teacher	Academics/Scheduling
Mrs. Kathleen Gallagher	NESD Teacher/Parent	Health & Safety/All/Childcare
Mr. Corey Garland	NESD Teacher	Technology
Mrs. Adrienne Hassenplug	Parent	Academics/Scheduling
Mr. Dan Hering	NESD Teacher/Parent	Technology
Mrs. Amy James	Parent	Academics/Scheduling
Ms. Becky Larson	NESD Teacher/Parent	Health & Safety/All/Childcare
Mrs. Kiersten Lawrence	NESD Nurse	Health & Safety/All/Childcare
Mrs. Stephanie Makin	NESD Teacher/Parent	Academics/Scheduling
Mrs. Debbie Meehl	NESD Staff	Food Services/Cafeteria
Mrs. Emalie Nagle	NESD Teacher/Parent	Academics/Scheduling
Mrs. Rita Nicolussi	NESD Teacher	Academics/Scheduling

Mrs. Cheryl Orton	NESD Staff	Transportation
Mrs. Laura Panek	NESD School Counselor	Academics/Scheduling
Ms. Phil Sarver	Maintenance/Custodial/ Facilities	Maintenance/Custodial
Mrs. Leslie Shickler	NESD Teacher/Parent	Special Education/Behavioral Health Services
Mrs. Lisa Shreve	Parent	Academics/Scheduling
Mrs. Jess Stetson	NESD Teacher	Special Education/Behavioral Health Services
Mrs. Emily Taylor	NESD Staff	
Ms. Erin Terry	Athletic Trainer	Athletics/Extra-Curricular

“A” Days Gold
 “B” Days Maroon

NORTH EAST HIGH SCHOOL 2020-2021 A/B SCHEDULE

Month	M	T	W	T	F	Days T/S	Month	M	T	W	T	F	Days T/S
August	3	4	5	6	7		February	1	2	3	4	5	
2020	10	11	12	13	14		2021	8	9	10	11	12	
	17	18	19	20	21			15	16	17	18	19	
	24	25	26	27	28			22	23	24	25	26	
	31					7/2							18/18
September		1	2	3	4		March	1	2	3	4	5	
2020	7	8	9	10	11		2021	8	9	10	11	12	
	14	15	16	17	18			15	16	17	18	19	
	21	22	23	24	25			22	23	24	25	26	
	28	29	30			21/21		29	30	31			22/22
October				1	2		April				1	2	
2020	5	6	7	8	9		2021	5	6	7	8	9	
	12	13	14	15	16			12	13	14	15	16	
	19	20	21	22	23			19	20	21	22	23	
	26	27	28	29	30	21/21		26	27	28	29	30	17/17
November	2	3	4	5	6		May	3	4	5	6	7	
2020	9	10	11	12	13		2021	10	11	12	13	14	
	16	17	18	19	20			17	18	19	20	21	
	23	24	25	26	27			24	25	26	27	28	
	30					16/16		31					20/20
December		1	2	3	4		June		1	2	3	4	
2020	7	8	9	10	11		2021	7	8	9	10	11	
	14	15	16	17	18			14	15	16	17	18	
	21	22	23	24	25			21	22	23	24	25	
	28	29	30	31		16/16		28	29	30			8/8
January					1							Students	180
2021	4	5	6	7	8							Teachers	186
	11	12	13	14	15								
	18	19	20	21	22								
	25	26	27	28	29	20/19							

- No School for Students
 - Vacation Days
 - Parent/Teacher Conference
 T/S = Teacher Days/Student Days

Snow/Emergency Make-up Days: Makeup days for school closings will be used in the following order: December 23, 2020; February 15, March 26, April 7, April 6, 2021.
 If any teacher in-service day becomes a make-up day for instruction, teacher in-service day(s) will be made up after the last day of school.

<p>August 17 – 21 – Staff In-Svc (Includes Act 80 on 8/21) 24 – Teacher Work Day/No School for Students 25 – Erie County Tech School First Day 31 – First Day of School for NESD Students</p> <p>September 7 – Labor Day/School Closed</p> <p>October 9 – Half Day for students (Act 80) 12 – Schools Closed</p> <p>November 3 – End of 1st Marking Period 5 – Parent Conf. (Act 80) – No School for Students/ Tech will run for “B” schedule this date 6 – NESD Closed / Tech will run “A” schedule 25 – 30 – Thanksgiving Break /School Closed</p> <p>December 1 – School Resumes 23 – 31 – Christmas & Winter Break/School Closed</p>	<p>January 1 – New Year Off / School Resumes on 1/4 18 – ML King / Teacher Work Day / No School for Students 22 – End of 2nd Marking Period</p> <p>February 12 – Schools Closed 15 – Presidents Day / Schools Closed</p> <p>March 26 – NESD Closed/Tech on “A” schedule 31 – End of 3rd Marking Period</p> <p>April 1-7 – Easter / Spring Break</p> <p>May 31 – Memorial Day – School Closed</p> <p>June 10 – Half day Dismissal (Act 80), no Tech 6/4 Last Day of School and GRADUATION!</p>	<p style="text-align: center;">PSSA TEST DATES:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>English Language Arts (3-8)</td> <td>April 19 – 23, 2021</td> </tr> <tr> <td>Mathematics & Science (3-8) and Make-ups</td> <td>April 26 - 30, 2021</td> </tr> <tr> <td>Optional additional Math, Science & Make-ups</td> <td>May 3 – 7, 2021</td> </tr> </table> <p style="text-align: center;">KEYSTONE TEST DATES:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Winter: Wave 1</td> <td>December 1 – 15, 2020</td> </tr> <tr> <td>Winter: Wave 2</td> <td>January 4 – 15, 2021</td> </tr> <tr> <td>Spring</td> <td>May 17 – 28, 2021</td> </tr> <tr> <td>Summer</td> <td>July 26 – 30, 2021</td> </tr> </table> <div style="text-align: center;">  </div>	English Language Arts (3-8)	April 19 – 23, 2021	Mathematics & Science (3-8) and Make-ups	April 26 - 30, 2021	Optional additional Math, Science & Make-ups	May 3 – 7, 2021	Winter: Wave 1	December 1 – 15, 2020	Winter: Wave 2	January 4 – 15, 2021	Spring	May 17 – 28, 2021	Summer	July 26 – 30, 2021
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