

Student Attendance

It is crucial for all students in the North East School District to be in attendance throughout the course of the school year. As such, district-wide administrative procedures are put in place to assist in the assurance of daily student attendance. These items are in alignment with procedural standards recommended by the Pennsylvania Department of Education and are outlined as follows:

- A. Any student in the NESD who misses (7) cumulative days during the school year will be issued an A1 attendance warning letter.
 - a. This notice will serve to make parents aware that the student has missed school and is in danger of additional district action if the behavior pattern continues.
 - b. Any student who receives an A1 warning letter will be addressed and monitored in the hopes of improved attendance and avoidance of further district action.
- B. Any student in the NESD who misses (12) cumulative days during the school year will be issued a letter requiring a physician's excuse for all additional absences.
 - a. This requirement is put in place as an added measure of regulating student attendance.
 - b. Any student absence that occurs after receiving this notice must be accompanied by a physician's excuse. Failure to do so will result in further disciplinary action (based on age).
- C. Any student in the NESD who has been summarized AND cited to the District Magistrate for the purposes of truancy will be required to provide a physician's excuse for all additional absences through the remainder of the school year.
- D. All student attendance issues are handled on a case-by-case basis with final decisions made by administration. Unique and special circumstances are also considered. Examples may include but are not limited to: vacation, surgery, death in the family, college visits, etc.

As a summary reminder, the administrative procedures listed above are enforced throughout the district, beginning in Kindergarten and moving forward throughout the remainder of a student's years enrolled in the district, culminating at the conclusion of high school.

