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| TEACHER:  |       | NORTH EAST SCHOOL DISTRICT | BUILDING:  |       |
| DEPARTMENT: |       | TEXTBOOK REQUESTS | DATE: |       |
| SUBJECT: |        | 640 |  |
| GRADE: |       | ONE SUPPLIER PER PAGE |  |
| CATALOGUE NO & DATE: |       |
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| **Copyright Date** | **Item No.**  | **Author** | **Book Title** | **Books on Hand** | **Quantity Requested**  | **Unit Price** | **Total Price** |
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| NOTE: ALL INFORMATION IS NEEDED IN DETAIL BEFORE ORDER WILL BE PROCESSED. | Two copies distributed following administrative approval/funding: |
|  | 1. Department Chairperson |
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